

**MINUTES**  
**HARRISON COUNTY DEVELOPMENT COMMISSION**  
**August 22, 2017**

The regular August meeting of the Harrison County Development Commission was called to order at 8:30 am on Tuesday August 22, 2017 in the Conference Room of the Harrison County Development Commission located at 12281 Intraplex Parkway, Gulfport, Mississippi.

Commissioners present: President Mark Schloegel, Brian Gollott (entered as noted), John "Shorty" Sneed (entered as noted), Frankie Castiglia (exited as noted), John Atherton, Sam LaRosa, Cliff Kirkland (exited as noted), Jimmy Levens, Warren Conway (exited as noted) and Sharon Bentz-Mustered (exited as noted). Commissioners absent: Jennifer Burke and Rip Daniels.

Staff members present: Executive Director Bill Hessel, Paula Delcambre, Dana Burdine, Marcia Crawford, Brandi Hough and Michelle Walker as recording secretary.

Consultants present: Legal Counsel Jim Simpson and Don Clark with DCC Consultants.

The media was notified of this meeting.

**I. CALL TO ORDER**

Commissioner Schloegel called the meeting to order at this time.

**II. AGENDA ADJUSTMENTS**

**III. INTRODUCTION OF GUESTS**

Cindy Lamb with Pickering Firm.

**IV. MEETING MINUTES**

Motion was made by Commissioner Castiglia and seconded by Commissioner Conway to acknowledge receipt and approve the Board of Commissioners regular meeting minutes from July 25, 2017. After discussion, the motion carried unanimously.

*(Commissioner Sneed entered at this time)*

**V. Vote Items**

- **Roy Anderson Jr.-Quick Claim Request**

Commissioner Conway made a motion to table the quick claim request until the next Commission meeting in September and legal counsel Jim Simpson will look into the quick claim at the courthouse and seconded by Commissioner Castiglia. After discussion, the motion carried unanimously.

- **Executive Director Search – Executive Session**

Commissioner LaRosa made a motion to consider going into Executive Session to discuss personnel and seconded by Commissioner Conway. After discussion, the motion carried unanimously.

Commissioner Conway made a motion to go into Executive Session to discuss personnel and seconded by Commissioner LaRosa. After discussion, the motion carried unanimously.

Entered into Executive Session 8:50am.

Exited Executive Session 9:20am.

No action taken.

- **Biloxi/Cuba Visit**

Commissioner Kirkland made a motion to invite the first Secretary of the Embassy of the Republic of Cuba to visit the MS Gulf Coast. HCDC will pay his travel up an amount of \$3,000.00. The purpose of the visit is to arrange baseball series (at the MGM Park) with Cuban National baseball team. The motion was seconded by Commissioner Sneed. After discussion, the motion carried unanimously.

- **Ted Abernathy Invoice**

Commissioner Conway made a motion to pay the Ted Abernathy invoice and seconded by Commissioner LaRosa. After discussion, the motion carried unanimously.

**A. Finance**

- **Operations Financial Statements for July 2017**

Commissioner LaRosa made the motion to approve all Operation statements for July 2017 and Commissioner Levens seconded the motion. After discussion, the motion carried unanimously.

- **Utilities Financial Statements for July 2017**

Commissioner LaRosa made the motion to approve all Utility statements for July 2017 and Commissioner Levens seconded the motion. After discussion, the motion carried unanimously.

- **Operations Claims for July 2017**

Commissioner LaRosa made a motion to approve all claims for Operations for July 2017 and Commissioner Levens seconded the motion. After discussion, the motion carried unanimously.

- **Utilities Claims for July 2017**

Commissioner LaRosa made the motion to approve all claims for Utilities for July 2017 and Commissioner Levens seconded the motion. After discussion, the motion carried unanimously.

*(Commissioner Conway exited at this time)*

## **COMMITTEE REPORTS**

### **B. Marketing & Industrial**

#### **Wade Jones Report**

Paula Delcambre gave an update on Marketing.

### **C. Innovation Center**

Stephen Whitt provided a report on the current status of the Innovation Center.

*(Commissioner Gollott entered at this time)*

#### **GBEDF Legal Fees**

Jim Simpson gave an update on the GBEDF Legal fees.

*(Commissioner, Kirkland, Castiglia and Bentz-Mustered exited at this time)*

### **D. Administrative, Engineering & Maintenance**

#### **Lamar Signs**

Bill Hessell and Legal Counsel Jim Simpson gave an update on Lamar Signs.

Lamar requested to leave signs until HCDC makes a decision on renewal.

## **VI. Directors Report**

Bill Hessell gave a written director's report.

## **VII. Old/New Business**

- **Retiree Update**

Marcia Crawford gave an update on the retiree partnership program.

## **VIII. ADJOURN**

There being no further business to come before the Commission, the meeting adjourned at 10:25 am.

  
\_\_\_\_\_  
Mark Schloegel, President

  
\_\_\_\_\_  
John "Shorty" Sneed, Secretary