

MINUTES
HARRISON COUNTY DEVELOPMENT COMMISSION
December 12, 2017

The regular December meeting of the Harrison County Development Commission was called to order at 9:45 am on Tuesday December 12, 2017 at The Innovation Center located at 1636 Popp's Ferry Road, Biloxi, Mississippi.

Commissioners present: President Mark Schloegel, Brian Gollott, John "Shorty" Sneed (entered as noted), Frankie Castiglia, Rip Daniels (entered as noted), Sam LaRosa, Cliff Kirkland, Jimmy Levens and Sharon Bentz-Mustered. Commissioners absent: John Atherton Jennifer Burke and Warren Conway.

Staff members present: Wade Jones, Paula Delcambre, Dana Burdine, Marcia Crawford, Brandi Hough and Michelle Walker as recording secretary. Dr. Stephen Whitt, Executive Director with the Innovation Center was also present.

Consultants present: Legal Counsel Jim Simpson and Don Clark with DCC Consultants.

The media was notified of this meeting.

I. CALL TO ORDER

Commissioner Schloegel called the meeting to order at this time.

II. AGENDA ADJUSTMENTS

Add IMMS Road to Items Requiring a Vote.
Add the 2018 Officers Admin/Engineering.

III. INTRODUCTION OF GUESTS

Cindy Lamb with Pickering Firm, Tina Taylor with South MS Procurement Center and James Lee.
(Commissioner Daniels entered at this time)

IV. MEETING MINUTES

Motion was made by Commissioner Castiglia and seconded by Commissioner Kirkland to acknowledge receipt and approve the Board of Commissioners regular meeting minutes from November 21, 2017. After discussion, the motion carried unanimously.

V. Vote Items

- **Maintenance Budget for the Industrial Parks-BBID, NHCIC and LBIP**
Commissioner Levens made a motion to approve the maintenance budget for the Industrial Parks and seconded by Commissioner Daniels. After discussion, the motion carried unanimously.
- **Billboard Lease**
Bill Lavers gave an update on the billboard lease.
- **IMMS Road**
Commissioner LaRosa made a motion to write Moby a letter to provide the land for a new road and the City of Gulfport gives the permit and accepts the road as a municipal street upon completion and no cost to HCDC and seconded by Commissioner Levens. After discussion, the motion carried unanimously.
- **Interns**
Commissioner Daniels made a motion to approve the budget for the interns in the amount of \$700.00 a month and staff oversight and seconded by Commissioner Levens. After discussion, the motion carried unanimously.

A. Finance

- **Operations Financial Statements for November 2017**
Commissioner LaRosa made the motion to approve all Operation statements for November 2017 and Commissioner Castiglia seconded the motion. After discussion, the motion carried unanimously.
- **Utilities Financial Statements for November 2017**
Commissioner LaRosa made the motion to approve all Utility statements for November 2017 and Commissioner Castiglia seconded the motion. After discussion, the motion carried unanimously.
- **Operations Claims for November 2017**
Commissioner LaRosa made a motion to approve all claims for Operations for November Commissioner Castiglia seconded the motion. After discussion, the motion carried unanimously.
- **Utilities Claims for November 2017**
Commissioner LaRosa made the motion to approve all claims for Utilities for November 2017 and Commissioner Castiglia seconded the motion. After discussion, the motion carried unanimously.

COMMITTEE REPORTS

A. Marketing & Industrial

Wade Jones Report

Wade Jones gave an update on Marketing.

B. Innovation Center

Stephen Whitt provided a report on the current status of the Innovation Center.

C. Administrative, Engineering & Maintenance

- **2018 Officers**

Commissioner Kirkland made a motion to approve the 2018 Officers with Commissioner Levens as President, Commissioner Conway as Vice President, Commissioner Schloegel as Secretary and Commissioner Sneed as Treasurer as of January 1, 2018 and seconded by Commissioner Sneed. After discussion, the motion carried unanimously.

- **2018 Capital Projects**

Commissioner Levens gave an update on 2018 Capital Projects.

- **Rail Road**

Commissioner Levens and Bill Lavers gave an update on the Rail in BBID.

VI. Directors Report


Bill Lavers provided a Directors Report.
(Commissioner Sneed entered at this time)

VII. Old/New Business


VIII. Legal

IX. ADJOURN

There being no further business to come before the Commission, the meeting adjourned at 11:20 am.



Mark Schloegel, President



John "Shorty" Sneed, Secretary