

**MINUTES**  
**HARRISON COUNTY DEVELOPMENT COMMISSION**  
**July 25, 2017**

The regular July meeting of the Harrison County Development Commission was called to order at 8:37 am on Tuesday July 25, 2017 in the Conference Room of the Harrison County Development Commission located at 12281 Intraplex Parkway, Gulfport, Mississippi.

Commissioners present: President Mark Schloegel, Brian Gollott, John "Shorty" Sneed, Frankie Castiglia, Rip Daniels, Sam LaRosa, Cliff Kirkland and Sharon Bentz-Mustered. Commissioners absent: Jennifer Burke, John Atherton, Jimmy Levens and Warren Conway.

Staff members present: Executive Director Bill Hessell (via phone), Paula Delcambre, Wade Jones, Dana Burdine, Marcia Crawford, Brandi Hough and Michelle Walker as recording secretary. Dr. Stephen Whitt, Executive Director with the Innovation Center was also present.

Consultants present: Legal Counsel Jim Simpson and Don Clark with DCC Consultants.

The media was notified of this meeting.

**I. CALL TO ORDER**

Commissioner Schloegel called the meeting to order at this time.

**II. AGENDA ADJUSTMENTS**

Move Vittor proposal-mitigation under voted items.  
Remove Busby signs from the agenda.

**III. INTRODUCTION OF GUESTS**

None

**IV. MEETING MINUTES**

Motion was made by Commissioner Castiglia and seconded by Commissioner Kirkland to acknowledge receipt and approve the Board of Commissioners regular meeting minutes from June 25, 2017. After discussion, the motion carried unanimously.

**V. Vote Items**

- **2018 Consolidated Budget**

Commissioner Sneed made a motion to approve the 2018 Consolidated Budget and seconded by Commissioner LaRosa. After discussion, the motion carried unanimously.

- **2018 Water/Sewer Budget**

Commissioner Sneed made a motion to approve the 2018 Water/Sewer Budget and seconded by Commissioner Gollott. After discussion, the motion carried unanimously.

- **Contract for Economic Leadership**  
Commissioner LaRosa made a motion to have Ted Abernathy send HCDC a final invoice and cancel the contract for his services and seconded by Commissioner Sneed. After discussion, the motion carried unanimously.
- **Sale Contract for CW Mobile Service LLC**  
No action taken due to lack of nine required votes for sale of property. Staff was asked to get appraisal letter for sale price.
- **Approve Vittor Proposal-Mitigation**  
Commissioner LaRosa made a motion to approve Barry Vittor contract and notice to proceed and seconded by Commissioner Gollott. After discussion, the motion carried unanimously.

#### **A. Finance**

- **Operations Financial Statements for June 2017**  
Commissioner LaRosa made the motion to approve all Operation statements for June 2017 and Commissioner Sneed seconded the motion. After discussion, the motion carried unanimously.
- **Utilities Financial Statements for June 2017**  
Commissioner LaRosa made the motion to approve all Utility statements for June 2017 and Commissioner Sneed seconded the motion. After discussion, the motion carried unanimously.
- **Operations Claims for June 2017**  
Commissioner LaRosa made a motion to approve all claims for Operations for June 2017 and Commissioner Castiglia seconded the motion. After discussion, the motion carried unanimously.
- **Utilities Claims for June 2017**  
Commissioner LaRosa made the motion to approve all claims for Utilities for June 2017 and Commissioner Castiglia seconded the motion. After discussion, the motion carried unanimously.

### **COMMITTEE REPORTS**

#### **B. Marketing & Industrial**

##### **Wade Jones Report**

Wade Jones gave an update on Marketing.

##### **Specialty Machine Works**

Brandi Hough gave an update on Specialty Machine Works.

**Update Gericare-Change Order**

Brandi Hough gave an update on Gericare's DIP grant project. Project will be completed in August.

**C. Innovation Center**

Stephen Whitt provided a report on the current status of the Innovation Center.

**D. Administrative, Engineering & Maintenance**

**Bank Erosion-Don**

Don Clark gave an update on the Bank Erosion and final cost of repairs.

**Utility Authority Use-Don**

Don Clark gave an update on the Utility Authority's use of treatment plant in Long Beach at no cost.

**VI. ADJOURN**

There being no further business to come before the Commission, the meeting adjourned at 10:07 am.

  
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Mark Schloegel, President

  
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John Shorty Sneed, Secretary