

MINUTES
HARRISON COUNTY DEVELOPMENT COMMISSION
July 17, 2018

The regular July meeting of the Harrison County Development Commission was called to order at 8:20 am on Tuesday, July 17, 2018 at Harrison County Development Commission, Gulfport, Mississippi.

Commissioners present: President Jimmy Levens, Brian Gollott, John Atherton, Sam LaRosa, Cliff Kirkland, Mark Schloegel, Frankie Castiglia, Sharon Bentz-Mustered (entered as noted), Rip Daniels (exited as noted), Warren Conway (entered and exited as noted), and Sam LaRosa. Commissioners absent: John "Shorty" Sneed and Jennifer Burke.

Staff members present: Executive Director Bill Lavers, Wade Jones, Dana Burdine, Marcia Crawford, Michelle Walker as recording secretary, Lee Barnes, and Shannon Haynes. Dr. Stephen Whitt, Executive Director with the Innovation Center was also present.

Consultants present: Legal Counsel Jim Simpson and Don Clark with DCC Consultants.

The media was notified of this meeting.

I. CALL TO ORDER

Commissioner Levens called the meeting to order at this time.

II. AGENDA ADJUSTMENTS

Commissioner Castiglia made a motion to add Harrison County Utility Authority under items requiring a vote and seconded by Commissioner Atherton. After discussion, the motion carried unanimously.

Commissioner Castiglia made a motion to add Consolidated Pipe land sale under old/new business and seconded by Commissioner Daniels. After discussion, the motion carried unanimously.

III. INTRODUCTION OF GUESTS

Cindy Lamb with Pickering Engineering, Robert Hopkins, and Donald Sharr with Harrison County Utility Authority.

IV. MEETING MINUTES

Motion was made by Commissioner Atherton and seconded by Commissioner Castiglia to acknowledge receipt and approve the Board of Commissioners regular meeting minutes from June 19, 2018. After discussion, the motion carried unanimously.

(Commissioner Bentz-Mustered and Conway entered at this time)

V. Vote Items

- **JWH Land Sale Rental Business 5.5 Acres and Towing Business 5.5 Acres**
Commissioner LaRosa made a motion to table JWH Land Sale and Towing Business and seconded by Commissioner Daniels. After discussion, the motion carried unanimously.
- **Review of Rail Bids**
Staff recommended Mississippi Export Railroad because of their proximity to HCDC and existing relationships in MS. And re-engage John Elliott rail consultant to study the rail in BBID and to look at the 3 rail bids. Commissioner Atherton made a motion to engage John Elliott with Strategic Rail in a contract to help evaluate rail proposals and bring back a recommendation to the Commission and the contract to not exceed in the amount \$70,000.00 and let Legal Counsel review the rail proposals and how HCDC should proceed and seconded by Commissioner Conway. After discussion, the motion carried unanimously.
- **Beatline Extension Build Grant Letter of Support**
Commissioner Castiglia made a motion to support the Beatline extension letter and seconded by Commissioner Schloegel. After discussion, the motion carried unanimously.
- **Harrison County Public Access Intermodal Facility BUILD Grant**
Staff recommended the Grant with 7.6 million dollars total and HCDC to spend \$750,000.00 with the money being in the budget for a 5.4 million dollar grant. Commissioner Conway made a motion to allow staff to spend the \$750,000.00 and submit the Harrison County Public Access Intermodal Facility BUILD Grant and seconded by Commissioner Daniels. After discussion, the motion carried unanimously.
(Commissioner Daniels and Conway exited at this time)
- **Harrison County Utility Authority (HCUA)**
Commissioner Atherton made a motion for Harrison County Utility Authority (HCUA) to take over the sewer system in the Long Beach Industrial District and Harrison County Development Commission (HCDC) to keep the water system and seconded by Commissioner Castiglia. Commissioner Atherton, Castiglia, Schloegel, and Levens voted yea. Commissioner Kirkland and Bentz-Mustered abstained. Commissioner LaRosa and Gollott voted nah. Motion passed with 6-2 affirmative vote.
- **Wolf River**
Legal Counsel Jim Simpson gave an update on Wolf River Land Sale.

A. Finance

- **Operations Financial Statements for June 2018**
Commissioner LaRosa made the motion to approve all Operation statements for June 2018 and Commissioner Kirkland seconded the motion. After discussion, the motion carried unanimously.

- **Utilities Financial Statements for June 2018**
Commissioner LaRosa made the motion to approve all Utility statements for June 2018 and Commissioner Kirkland seconded the motion. After discussion, the motion carried unanimously.
- **Operations Claims for June 2018**
Commissioner LaRosa made a motion to approve all claims for Operations for June 2018 Commissioner Kirkland seconded the motion. After discussion, the motion carried unanimously.
- **Utilities Claims for June 2018**
Commissioner LaRosa made the motion to approve all claims for Utilities for June 2018 and Commissioner Kirkland seconded the motion. After discussion, the motion carried unanimously.
- **2018/2019 Budget**
Commissioner LaRosa made a motion to approve the 2018/19 budget and seconded by Commissioner Gollott. After discussion, the motion carried unanimously.

COMMITTEE REPORTS

A. Marketing & Industrial

Team Report

Team reports was provided.

- **Annual Performance Review of the Executive Director**
Commissioner Atherton made a motion to have the Commissioners to fill out the evaluation form and for Bill Lavers to make sure that all questions in his job interview will be included in the form and to send (via email) to Commissioner Sneed by the of July and seconded by Commissioner Castiglia. After discussion, the motion carried unanimously.

B. Innovation Center

Stephen Whitt provided a report on the current status of the Innovation Center.

VI. Legal

C. Administrative, Engineering & Maintenance

VII. Directors Report

Bill Lavers provided a Directors Report.

VIII. Old/New Business

- **Consolidated Pipe Land Sale**
Bill Lavers gave an update on Consolidated Pipe land sale.

IX. ADJOURN

There being no further business to come before the Commission, the meeting adjourned at 10:20 a.m.



Jimmy Levens, President



Mark Schloegel, Secretary