

MINUTES
HARRISON COUNTY DEVELOPMENT COMMISSION
August 21, 2018

The August special called meeting by the President of the Harrison County Development Commission was called to order at 8:25 am on Tuesday, August 21, 2018 at Harrison County Development Commission, Gulfport, Mississippi.

Commissioners present: President Jimmy Levens, Brian Gollott, John Atherton, Cliff Kirkland, John "Shorty" Sneed (entered as noted), Mark Schloegel, Frankie Castiglia, Sharon Bentz-Mustered (entered as noted), Warren Conway (entered as noted), Sam LaRosa, Jennifer Burke, and Rip Daniels.

Staff members present: Executive Director Bill Lavers, Wade Jones, Marcia Crawford, Brandi Hough, Shannon Haynes, and Michelle Walker as recording secretary.

Consultants present: Legal Counsel Jim Simpson and Don Clark with DCC Consultants.

The media was notified of this meeting.

I. CALL TO ORDER

Commissioner Levens called the meeting to order at this time.

II. INTRODUCTION OF GUESTS

Cindy Lamb with Pickering Firm.

III. MEETING MINUTES

Motion was made by Commissioner Atherton and seconded by Commissioner Kirkland to acknowledge receipt and approve the Board of Commissioners regular meeting minutes from May 24, 2018, July 17, 2018, and August 3, 2018. After discussion, the motion carried unanimously.

(Commissioner Bentz-Mustered entered at this time)

IV. Vote Items

- **Policy Change**

Staff recommended to change the Real Estate policy earnest money to change 2% of contract price for contract below \$100,000.00 and 1% of contract price for contract over 1%100,000.00. Commissioner Daniels made a motion to approve staff's recommendation and seconded by Commissioner Gollott. After discussion, the motion carried unanimously.

- **Gulf South Investments, LLC. Land Sale**

Commissioner Atherton made a motion to approve the Gulf South Investment land sale 10 acres in the amount of \$400,000.00 and seconded by Commissioner Burke. After discussion, the motion carried unanimously.

- **Edrington Greenscapes Land Sale**
Commissioner Castiglia made a motion to approve the Edrington Greenscapes land sale 2 acres in the amount of \$50,000.00 in the Long Beach Industrial Park and seconded by Commissioner Schloegel. After discussion, the motion carried unanimously.
- **Strategic Rail Consultants**
Commissioner LaRosa made a motion to table Strategic Rail till the next Commissioner meeting and seconded by Commissioner Daniels. After discussion, the motion carried unanimously.
- **Revised 2018/2019 Budget**
Commissioner LaRosa made a motion to approve the updated revised 2018/19 budget and seconded by Commissioner Kirkland. After discussion, the motion carried unanimously.
- **RFP for Seawall Engineering**
Engineering Committee recommended to go out for a RFP and include language for minority ownership component match it to Federal guidelines for 20% minimum for this project and anyone that wants to participate can. Commissioner Atherton made a motion to approve the Engineering Committee recommendation and for staff to prepare a RFQ for this Sewall Engineering project and seconded by Commissioner Schloegel. After discussion, the motion carried unanimously.
(Commissioner Sneed entered at this time)
- **The Innovation Center Merger**
Commissioner LaRosa made a motion to table the Innovation Center merger until the next Commission meeting and seconded by Commissioner Kirkland. After discussion, the motion carried unanimously.
(Commissioner Conway entered at this time)
- **Gericare Pharmaceutical dba GCP Laboratories DIP-334 Project Extension**
Commissioner Atherton made a motion to approve the Gericare project extension and seconded by Commissioner Daniels. After discussion, the motion carried unanimously.
 - **Executive Session**
Commissioner Conway made a motion to consider going into Executive Session to discuss personnel and seconded by Commissioner Castiglia. After discussion, the motion carried unanimously.

Commissioner Conway made a motion to go into Executive Session to discuss personnel and seconded by Commissioner Castiglia. After discussion, the motion carried unanimously.

Entered into Executive Session 8:50 a.m.

Exited Executive Session 9:40 a.m.

No action taken.

A. Finance

- **Operations Claims for July 2018**
Commissioner Sneed made a motion to approve all claims for Operations for July 2018 Commissioner Burke seconded the motion. After discussion, the motion carried unanimously.
- **Utilities Claims for July 2018**
Commissioner Sneed made the motion to approve all claims for Utilities for July 2018 and Commissioner Burke seconded the motion. After discussion, the motion carried unanimously.

COMMITTEE REPORTS

A. Marketing & Industrial

Team Report

Wade Jones gave an update on his report.

B. Innovation Center

Stephen Whitt provided a report on the current status of the Innovation Center.

C. Administrative, Engineering & Maintenance

Commissioner Levens gave an update on Seaway Dredging.

Commissioner Conway made a motion to include in all of HCDC contracts a diversity requirement request for 20% and seconded by Commissioner Kirkland. After discussion, the motion carried unanimously.

Commissioner Atherton made a motion to approve the Jackson County dredge 38,000 yards at \$4.00 a yard and seconded by Commissioner Conway. After discussion, the motion carried unanimously.

V. Directors Report

Bill Lavers provided a Directors report.

VI. Old/New Business

VII. Legal

VIII. ADJOURN

There being no further business to come before the Commission, the meeting adjourned at 10:15 a.m.


Jimmy Levens, President


Mark Schloegel, Secretary