

MINUTES
HARRISON COUNTY DEVELOPMENT COMMISSION
September 25, 2018

The regular August meeting of the Harrison County Development Commission was called to order at 9:00 am on Tuesday, September 25, 2018 at Harrison County Development Commission, Gulfport, Mississippi.

Commissioners present: President Jimmy Levens, Jennifer Burke, John Atherton (entered as noted), Cliff Kirkland, John "Shorty" Sneed (entered as noted), Mark Schloegel, Frankie Castiglia, Sam LaRosa, and Warren Conway (exited as noted). Commissioners absent: Sharon Bentz-Mustered, Brian Gollott, and Rip Daniels.

Staff members present: Executive Director Bill Lavers, Alexis Lognion, Shannon Haynes, Marcia Crawford, Michelle Walker as recording secretary.

Consultants present: Legal Counsel Steve Simpson and Don Clark with DCC Consultants.

The media was notified of this meeting.

I. CALL TO ORDER

Commissioner Levens called the meeting to order at this time.

II. AGENDA ADJUSTMENTS

Commissioner LaRosa made a motion to amend the 2017/18 budget under finance and seconded by Commissioner Castiglia. After discussion, the motion carried unanimously.

Commissioner Conway made a motion to add Intraplex Phase IV culvert under new business and seconded by Commissioner Castiglia. After discussion, the motion carried unanimously.

Commissioner Conway made a motion to add Executive Director auto under new business and seconded by Commissioner Castiglia. After discussion, the motion carried unanimously.

III. INTRODUCTION OF GUESTS

Robert Hopkins, Staci Argardi, and Michelle Millett.

IV. MEETING MINUTES

Motion was made by Commissioner Kirkland and seconded by Commissioner Castiglia to acknowledge receipt and approve the Board of Commissioners Engineering Committee meeting minutes from August 17, 2018. After discussion, the motion carried unanimously. *(Commissioner Sneed entered at this time)*

A. Finance

- **Operations Financial Statements for July 2018**
Commissioner LaRosa made the motion to approve all Operation statements for July 2018 and Commissioner Sneed seconded the motion. After discussion, the motion carried unanimously.
- **Utilities Financial Statements for July 2018**
Commissioner LaRosa made the motion to approve all Utility statements for July 2018 and Commissioner Sneed seconded the motion. After discussion, the motion carried unanimously.
(Commissioner Atherton entered at this time)

Approve the August 2018 and September 2018 Operation and Utility Financial Statements in October 2018.
- **Operations Claims for August 2018**
Commissioner Sneed made a motion to table the Operations Claims for August 2018 until the October 16, 2018 Commission meeting and Commissioner Burke seconded the motion. After discussion, the motion carried unanimously.
- **Utilities Claims for August 2018**
Commissioner Sneed made the motion to table the claims for Utilities for August 2018 until the October 16, 2018 Commission meeting and Commissioner Burke seconded the motion. After discussion, the motion carried unanimously.

V. Vote Items

- **1.24 Acres Express Drive**
1.24 Acres has been tabled.
- **10 Acres Reicold Road**
10 Acres has been tabled.
- **Review and Reapprove Date Changes MOU with FL Crane**
Commissioner Castiglia made a motion to approve the date changes MOU with FL Crane and seconded by Commissioner Atherton. After discussion, the motion carried unanimously.
- **Purchase and Sale Agreement – SAAD Development**
Commissioner Atherton made a motion to approve the purchase and sale agreement-SAAD Development and seconded by Commissioner Conway. After discussion, the motion carried unanimously.

VI. Old/New Business

- **Intraplex Phase IV Culvert**

Commissioner Sneed made a motion to approve the box culvert and not to exceed in the amount of \$33,000.00 and contractor to not exceed \$50,000.00 and seconded by Commissioner Atherton. Commissioner Atherton, Kirkland, Castiglia, Conway, Burke, Schloegel, Sneed, and Levens voted yea and Commissioner LaRosa voted nah. Motion passed with a 8-1 affirmative vote.

Commissioner Castiglia made a motion for the installation of the material and not to exceed \$50,000.00 and meet any state bid laws by the and seconded by Commissioner Atherton. Commissioner Atherton, Kirkland, Castiglia, Conway, Burke, Schloegel, Sneed, and Levens voted yea and Commissioner LaRosa voted nah. Motion passed with a 8-1 affirmative vote.
(Commissioner Conway exited at this time)

COMMITTEE REPORTS

A. Innovation Center

Stephen Whitt provided a report on the current status of the Innovation Center.

Commissioner Kirkland made a motion to amend the By-Laws at the Innovation Center and make a recommendation to the Board over the Innovation Center with the changes to the document and seconded by Commissioner Burke. After discussion, the motion carried unanimously.

- **Wolf River – Partial Purchase**

Robert Hopkins and Michelle Millett gave an update on the Wolf River partial purchase.

- **2017/18 Budget**

Commissioner LaRosa made a motion to amend the 2017/18 budget and seconded by Commissioner Burke. After discussion, the motion carried unanimously.

- **Executive Director Auto**

Executive Director auto has been tabled.

B. Marketing & Industrial

Team Report

Team reports was provided.

VII. Legal

C. Administrative, Engineering & Maintenance

VIII. Directors Report

Bill Lavers provided a Directors Report.

IX. ADJOURN

There being no further business to come before the Commission, the meeting adjourned at 10:25 a.m.


Jimmy Levens, President


Mark Schloegel, Secretary