

MINUTES
HARRISON COUNTY DEVELOPMENT COMMISSION
November 13, 2018

The regular November meeting of the Harrison County Development Commission was called to order at 12:00 pm on Tuesday, November 13, 2018 at Harrison County Development Commission, Gulfport, Mississippi.

Commissioners present: President Jimmy Levens, Mark Schloegel, Brian Gollott, John Atherton, Cliff Kirkland (exited as noted), John "Shorty" Sneed, Sharon Bentz-Mustered (exited as noted), Warren Conway (via phone), Frankie Castiglia, and Sam LaRosa. Commissioners absent: Jennifer Burke, Shorty Sneed, and Rip Daniels.

Staff members present: Executive Director Bill Lavers, Lee Barns, Shannon Haynes, Barbara Rominger, and Michelle Walker as recording secretary. Stephen Whitt with The Innovation Center was also present.

Consultants present: Legal Counsel Jim Simpson and Don Clark with DCC Consultants.

The media was notified of this meeting.

I. CALL TO ORDER

Commissioner Levens called the meeting to order at this time.

II. AGENDA ADJUSTMENTS

Add Executive Session about Due diligence.

Commissioner LaRosa made a motion to add and approve September and October financials and seconded by Commissioner Atherton. After discussion, the motion carried unanimously.

III. INTRODUCTION OF GUESTS

Greg Cullom with HUB International, Dax Alexander with Brown, Mitchell, and Alexander, Inc., Bob Esher with T. Baker Smith, Guy Johnson with Coast Electric, Mitch Springer with Cooperative Energy, Stacey Lester and Brian Useforge with MS Power Company.

IV. MEETING MINUTES

Motion was made by Commissioner Atherton to approve the November 13, 2018 meeting minutes and make an adjustment on the October 16th to make the correction going into Executive Session a potential litigation matter and not legal matter and seconded by Commissioner Castiglia. After discussion, the motion carried unanimously.

A. Marketing & Industrial

Team Report

Team reports was provided.

COMMITTEE REPORTS

A. Innovation Center

Stephen Whitt provided a report on the current status of the Innovation Center.

V. *Vote Items*

- **Executive Director Pay Increase**

Commissioner Kirkland made a motion to approve the Executive Director's pay increase 7% and seconded by Commissioner Castiglia. After discussion, the motion carried unanimously.

- **Truck Purchase to Replace Dodge**

Commissioner Castiglia made a motion to purchase a new truck in the amount of \$27,455.00 and keep the Dodge truck and seconded by Commissioner Kirkland. After discussion, the motion carried unanimously.

- **Tractor to Purchase**

Commissioner Atherton made a motion to approve the tractor purchase in the amount of \$34,488.00 and seconded by Commissioner Schloegel. After discussion, the motion carried unanimously.

- **Closeout FEMA/MEMA**

Commissioner Castiglia made a motion to approve the FEMA/MEMA closeout letter and seconded by Commissioner Atherton. After discussion, the motion carried unanimously.

A. Finance

- **Operations Financial Statements for October 2018**

Commissioner LaRosa made a motion to table the operation financial statements and seconded by Commissioner Castiglia. After discussion, the motion carried unanimously.

- **Utilities Financial Statements for October 2018**

Commissioner LaRosa made a motion to table the utility financial statements and seconded by Commissioner Castiglia. After discussion, the motion carried unanimously.

- **Operations Claims for September and October 2018**

Commissioner LaRosa made a motion to approve the operations claims for September and October 2018 and seconded by Commissioner Atherton. After discussion, the motion carried unanimously.

- **Utilities Claims for September and October 2018**

Commissioner LaRosa made a motion to approve the utility claims for September and October 2018 and seconded by Commissioner Atherton. After discussion, the motion carried unanimously.

- **Insurance Renewal**
Greg Cullom with HUB International presented the insurance renewal. Commissioner Schloegel made a motion to approve the insurance renewal subject to Shorty Sneed and HUB finalizing what details are needed and seconded by Commissioner Castiglia. After discussion, the motion carried unanimously.
(Commissioner Kirkland exited at this time)

B. Administrative, Engineering & Maintenance

- **EDA Grant**
Commissioner Atherton made a motion to approve the corrections on the resolution for the EDA grant due to typos in the descriptive heading of the resolution, seconded by Commissioner Schloegel. After discussion, the motion carried unanimously.
(Commissioner Bentz-Mustered recused herself)
- **Contract Intraplex 10 Phase IV**
Dax Alexander with BMA presented the contract for Intraplex 10 phase IV. Engineering Committee selected Brown, Mitchell, and Alexander for the Engineering Firm for the RFQ. Commissioner LaRosa made a motion to select BMA and seconded by Commissioner Gollott. After discussion, the motion carried unanimously.
Commissioner LaRosa made the motion to be contingent upon Legal Counsel Jim Simpson approving the contract and seconded by Commissioner Castiglia. After discussion, the motion carried unanimously.

VI. Old/New Business

- **Executive Session**
Commissioner Castiglia made a motion to consider going into Executive Session to discuss land sale and seconded by Commissioner Atherton. After discussion, the motion carried unanimously.

Commissioner Castiglia made a motion to go into Executive Session to discuss land sale seconded by Commissioner Atherton. After discussion, the motion carried unanimously.

Entered into Executive Session 12:40 p.m.

Exited Executive Session 1:40 p.m.

No action taken.

Commissioner Schloegel made a motion based on the information that has been provided to the Commission the last 2 months to proceed with an option agreement for potential large Economic Development project and seconded by Commissioner Castiglia. After discussion, the motion carried unanimously.

(Commissioner Bentz-Mustered exited at this time)

- **SAAD Development**
Bill Lavers gave an update on SAAD Development.
- **Clearing Bid**
Commissioner Levens gave an update on the clearing bid.
- **Grass Cutting**
Commissioner Levens gave an update on grass cutting.
- **Bulkhead Progress**
Commissioner Levens gave an update on the bulkhead progress.

VII. Directors Report

Bill Lavers provided a Directors Report.

- **Strategic Rail**
Commissioner Castiglia made a motion to table the Strategic Rail and seconded by Commissioner LaRosa. After discussion, the motion carried unanimously.

VIII. ADJOURN

There being no further business to come before the Commission, the meeting adjourned at 2:00 p.m.



Jimmy Levens, President



Mark Schloegel, Secretary