

MINUTES
HARRISON COUNTY DEVELOPMENT COMMISSION
October 16, 2018

The regular October meeting of the Harrison County Development Commission was called to order at 8:25 am on Tuesday, October 16, 2018 at Harrison County Development Commission, Gulfport, Mississippi.

Commissioners present: President Jimmy Levens, Jennifer Burke, John Atherton, Cliff Kirkland, John "Shorty" Sneed (entered as noted), Sharon Bentz-Mustered, Frankie Castiglia, and Sam LaRosa. Commissioners absent: Mark Schloegel, Brian Gollott, Warren Conway, and Rip Daniels.

Staff members present: Executive Director Bill Lavers and Michelle Walker as recording secretary.

Consultants present: Legal Counsel Jim Simpson and Don Clark with DCC Consultants.

The media was notified of this meeting.

I. CALL TO ORDER

Commissioner Levens called the meeting to order at this time.

II. AGENDA ADJUSTMENTS

Commissioner LaRosa made a motion to add Executive Session about legal and personnel under new business and seconded by Commissioner Castiglia. After discussion, the motion carried unanimously.

III. INTRODUCTION OF GUESTS

Robert Hopkins, Bob Esher with T.Baker Smith, and Cindy Lamb with Pickering Firm.

IV. MEETING MINUTES

Motion was made by Commissioner Atherton to approve the September special called meeting minutes and the regular September 25, 2018 Commission meeting minutes and seconded by Commissioner Kirkland. After discussion, the motion carried unanimously. *(Commissioner Sneed entered at this time)*

V. Vote Items

- **MDA Seabee Application**

- Commissioner Atherton made a motion to have legal counsel draft a resolution for the MDA Seabee application and bring to the special called meeting on October 30, 2018 and seconded by Commissioner Sneed. After discussion, the motion carried unanimously.

- **The Innovation Center Recommendation Change**
The Innovation Center has been tabled till the next meeting.
- **HCDC Inventory for Disposal**
Commissioner LaRosa made a motion to dispose the HCDC Inventory (old computers, printers, laptops, monitors, and fax machine) and seconded by Commissioner Burke. After discussion, the motion carried unanimously.
- **HCDC Rail Project MOU Restore Act**
Commissioner Atherton made a motion to approve the project MOU restore ACT and seconded by Commissioner Kirkland. After discussion, the motion carried unanimously.
- **Monthly Operator Services**
Commissioner LaRosa made a motion to increase the operator services from \$1,500.00 to \$2,300.00 and seconded by Commissioner Bentz-Mustered. After discussion, the motion carried unanimously.

A. Finance

- **Operations Financial Statements for August 2018**
The operation financial statements have been tabled.
- **Utilities Financial Statements for August 2018**
The utility financial statements have been tabled.
- **Operations Claims for August 2018**
Commissioner Sneed made a motion to approve the operations claims for August 2018 and seconded by Commissioner Burke. After discussion, the motion carried unanimously.
- **Utilities Claims for August 2018**
Commissioner Sneed made a motion to approve the utility claims for August 2018 and seconded by Commissioner Burke. After discussion, the motion carried unanimously.

A. Marketing & Industrial

Team Report

Team reports was provided.

COMMITTEE REPORTS

A. Innovation Center

Stephen Whitt provided a report on the current status of the Innovation Center.

VI. Old/New Business

- **Culvert**
Commissioner Castiglia made a motion to approve WC Fore being the lowest bidder for the Intraplex culvert with no change order during the contracting phase and seconded by Commissioner Burke. After discussion, the motion carried unanimously.
- **Bid for Executive Director Vehicle**
Commissioner LaRosa made a motion to reimburse Bill Lavers for his mileage for his personal vehicle IRS ruling of mileage rate effective January 2019 and seconded by Commissioner Burke. After discussion, the motion carried unanimously.
- **Executive Session**
Commissioner Sneed made a motion to consider going into Executive Session to discuss personnel and potential litigation and seconded by Commissioner Atherton. After discussion, the motion carried unanimously.

Commissioner Atherton made a motion to go into Executive Session to discuss personnel and potential litigation seconded by Commissioner Kirkland. After discussion, the motion carried unanimously.

Entered into Executive Session 9:10 a.m.

Exited Executive Session 9:40 a.m.

No action taken.

VII. Legal

B. Administrative, Engineering & Maintenance

VIII. Directors Report

Bill Lavers provided a Directors Report.

IX. ADJOURN

There being no further business to come before the Commission, the meeting adjourned at 9:50 a.m.


Jimmy Levens, President


Mark Schloegel, Secretary