

MINUTES
HARRISON COUNTY DEVELOPMENT COMMISSION
January 15, 2019

The January regular meeting of the Harrison County Development Commission was called to order at 8:25 am on Tuesday, January 15, 2019 at Harrison County Development Commission, Gulfport, Mississippi.

Commissioners present: President Jimmy Levens, Brian Gollott, Rip Daniels (exited as noted), John "Shorty" Sneed (entered as noted), Frank Bordeaux, Jennifer Burke, Cliff Kirkland, Mark Schloegel, Sharon Bentz-Mustered, and Sam LaRosa. Commissioners absent: Frankie Castiglia and Warren Conway.

Staff members present: Executive Director Bill Lavers, Shannon Haynes, Staci Necaie, Marcia Crawford, Alyssa Castillo, Lee Barnes, Barbara Rominger, Brandi Hough, Lori Frazier and Michelle Walker as recording secretary.

Consultants present: Legal Counsel Steve Simpson and Don Clark with DCC Consultants.

The media was notified of this meeting.

I. CALL TO ORDER

Commissioner Levens called the meeting to order at this time.

II. Agenda Adjustment

Add under legal – Executive Session. Commissioner Daniels made a motion to amend the agenda and seconded by Commissioner Kirkland. After discussion, the motion carried unanimously.

Add under legal – Georgia Pacific and Klumb Lumber. Commissioner Burke made a motion to amend the agenda and seconded by Commissioner Daniels. After discussion, the motion carried unanimously.

III. INTRODUCTION OF GUESTS

Cindy Lamb with Pickering Firm, Bob Esher with T. Baker Smith, and Andrew Marshal and Jane Marshal with Protec Steel Industries.

IV. MEETING MINUTES

Motion was made by Commissioner Kirkland to approve the December 18, 2018 meeting minutes and seconded by Commissioner Daniels. After discussion, the motion carried unanimously.

(Commissioner Sneed entered at this time)

V. Vote Items

- **Lease with Option to Purchase – Mike Holmes**
Commissioner Daniels made a motion to approve the Mike Holmes lease with option to purchase in the amount of \$14,400.00 a year lease and in the amount of \$360,000.00 over 25 years. The motion passes with a 9-1 affirmative vote. Commissioner Bordeaux, Kirkland, Burke, Gollott, Daniels, Schloegel, Bentz-Mustered, Levens, and Sneed voted yea and Commissioner LaRosa voted nay.
- **Keith Huber**
 - **Freeport Warehouse Exemption**
Commissioner Bordeaux made a motion to approve the Keith Huber Freeport Warehouse exemption and seconded by Commissioner Sneed. After discussion, the motion carried unanimously.
 - **Ad Valorem Tax Exemption**
Commissioner Bordeaux made a motion to approve the Keith Huber Ad Valorem tax exemption and seconded by Commissioner Burke. After discussion, the motion carried unanimously.
- **Protec Steel Industries**
 - **Freeport Warehouse Exemption**
Commissioner Burke made a motion to approve the Protec Steel Industries Freeport Warehouse Exemption and seconded by Commissioner Daniels. After discussion, the motion carried unanimously.
 - **Ad Valorem Tax Exemption**
Commissioner Burke made a motion to approve the Protec Steel Industries Ad Valorem Tax Exemption and seconded by Commissioner Daniels. After discussion, the motion carried unanimously.
(Commissioner Daniels exited at this time)
- **South MS Procurement Center Letter of Commitment**
Commissioner LaRosa made a motion to approve the annual \$15,000.00 for the South MS Procurement Center and seconded by Commissioner Gollott. After discussion, the motion carried unanimously.
- **Advertisement for Bids-Intraplex 10, Phase IV-Package A**
Commissioner Burke made a motion to approve the advertisement for bids for Intraplex 10, Phase IV and seconded by Commissioner Bordeaux. After discussion, the motion carried unanimously.
- **Water/Sewer Increase**
Commissioner Levens gave an update on water/sewer increase. Staff will prepare a resolution and bring to the next Commissioner meeting.

A. **Finance** (Sneed, Chairman)

- **Operations Financial Statements for December 2018**
Commissioner Sneed made a motion to approve the December 2018 Operation financial statements and seconded by Commissioner LaRosa. After discussion, the motion carried unanimously.
- **Utilities Financial Statements for December 2018**
Commissioner Sneed made a motion to approve the December 2018 Utility financial statements and seconded by Commissioner LaRosa. After discussion, the motion carried unanimously.
- **Operations Claims for December 2018**
Commissioner Sneed made a motion to approve all claims for Operations for December 2018 Commissioner Bordeaux seconded the motion. After discussion, the motion carried unanimously.
- **Utilities Claims for December 2018**
Commissioner Sneed made the motion to approve all claims for Utilities for December 2018 and Commissioner Bordeaux seconded the motion. After discussion, the motion carried unanimously.

COMMITTEE REPORTS

A. Marketing & Industrial

Commissioner Sneed made a motion to approve Commissioner Bordeaux to be on the Marketing & Industrial Committee and seconded by Commissioner LaRosa. After discussion, the motion carried unanimously.

Team Reports

Team Reports was provided.

B. Innovation Center

Stephen Whitt gave an update on the status of the Innovation Center.

C. Administrative, Engineering & Maintenance

VI. Directors Report

Bill Lavers provided a Directors Report.

VII. Old/New Business

- **Georgia Pacific Freeport Warehouse Exemption**
Bill Lavers gave an update on Georgia Pacific Freeport Warehouse Exemption; a resolution was prepared on June 19, 2018 needed to be ratified.

- **Klumb Lumber Freeport Warehouse Exemption**
Bill Lavers gave an update on Klumb Lumber Freeport Warehouse Exemption; a resolution was prepared on June 19, 2018 needed to be ratified.

- **Executive Session**
Commissioner Burke made a motion to consider going into Executive Session to discuss lease projects and seconded by Commissioner Sneed. After discussion, the motion carried unanimously.

Commissioner Burke made a motion to go into Executive Session to discuss lease projects and seconded by Commissioner Sneed. After discussion, the motion carried unanimously.

Entered into Executive Session 9:25 a.m.

Exited Executive Session 9:45 a.m.

No action taken.

VIII. Announcements/Notices

IX. ADJOURN

There being no further business to come before the Commission, the meeting adjourned at 9:45 a.m.


Jimmy Levens, President


Mark Schloegel, Secretary