

MINUTES
HARRISON COUNTY DEVELOPMENT COMMISSION
April 16, 2019

The April regular meeting of the Harrison County Development Commission was called to order at 8:17 am on Tuesday, April 16, 2019 at Harrison County Development Commission, Gulfport, Mississippi.

Commissioners present: President Jimmy Levens, Brian Gollott, John "Shorty" Sneed, Frank Bordeaux, Cliff Kirkland, Mark Schloegel, Jennifer Burke, Rip Daniels, Sam LaRosa, Frankie Castiglia, Sharon Bentz-Mustered, and Warren Conway (entered as noted).

Staff members present: Executive Director Bill Lavers (via phone), Marcia Crawford, Michelle McGraw, Barbara Rominger, Lori Frazier, and Michelle Walker as recording secretary. Dr. Stephen Whitt, Executive Director with The Innovation Center was also present.

Consultants present: Legal Counsel Jim Simpson and Don Clark with DCC Consultants.

The media was notified of this meeting.

I. CALL TO ORDER

Commissioner Levens called the meeting to order at this time.

II. Agenda Adjustment

Commissioner Castiglia made a motion to put personnel issue under legal and seconded by Commissioner Sneed. After discussion, the motion carried unanimously.

III. INTRODUCTION OF GUESTS

Staci and Robert Hopkins, Virgil Gillespie, Cindy Lamb with Pickering Firm, Donald Scharr with Harrison County Utility Authority, and Richie Ashley with Neel Schaffer.

IV. MEETING MINUTES

Motion was made by Commissioner Kirkland to approve the March 12, 2019 meeting minutes and seconded by Commissioner Daniels. After discussion, the motion carried unanimously.

(Commissioner Conway entered at this time)

V. Vote Items

• **DCS – Fayards Cold Storage Free Port Warehouse Exemption**

Commissioner Sneed made a motion to approve the Fayards cold storage free port warehouse exemption and bring to the Board of Supervisors for their approval and seconded by Commissioner Schloegel. 11-1 Affirmative vote motion passed. Commissioner Bordeaux, Kirkland, Castiglia, Conway, Burke, LaRosa, Daniels, Mustered-Bentz, Schloegel, Sneed, and Levens voted Aye. Commissioner Gollott voted nay.

- **Auto Lease**
Engineering Committee recommended to lease a vehicle from Henderson Ford or Astro Ford. Commissioner Kirkland made a motion to approve the Engineering Committee's recommendation and 18,000 miles a year on the vehicle lease and seconded by Commissioner Conway. After discussion, the motion carried unanimously.
- **Necaise Lease**
Commissioner Castiglia made a motion to approve the construction lay down yard in the amount of \$3,600.00 a month and seconded by Commissioner Schloegel. Roll call vote for the resolution Commissioner Bordeaux, Castiglia, Kirkland, Conway, Burke, Gollott, LaRosa, Daniels, Mustered-Bentz, Schloegel, Sneed, and Levens voted Aye. Motion passed.
- **Rail Grant**
Commissioner Daniels made a motion to approve the rail grant from Mississippi Development Authority (MDA) in the amount of \$3,500,000.00 under the MS rail grant program to expand and seconded by Commissioner Schloegel. Roll call vote for the resolution Commissioner Bordeaux, Castiglia, Kirkland, Conway, Burke, Gollott, LaRosa, Daniels, Mustered-Bentz, Schloegel, Sneed, and Levens voted Aye. Motion passed.
- **DWIRLSF – Water Tank Loan**
Commissioner Daniels made a motion to approve the water tank loan at a 1.9 interest rate loan to paint the tanks and seconded by Commissioner Bordeaux. After discussion, the motion carried unanimously.
- **Paint Tanks**
Don Clark gave an update on plans for upgrading and the condition of the tanks now.
- **SWIB**
Bill Lavers gave an update on the SWIB grant by phone.
- **72 Acre Forestry Mulching**
Commissioner Levens gave an update on the 72 acre forestry mulching. Commissioner Levens ask for the staff to advertise for bids and write specs for future projects.

A. **Finance** (Sneed, Chairman)

- **Operations Financial Statements for March 2019**
Commissioner Sneed made a motion to approve the March 2019 Operation financial statements and seconded by Commissioner LaRosa. After discussion, the motion carried unanimously.

- **Utilities Financial Statements for March 2019**
Commissioner Sneed made a motion to approve the March 2019 Utility financial statements and seconded by Commissioner LaRosa. After discussion, the motion carried unanimously.
- **Operations Claims for March 2019**
Commissioner Sneed made a motion to approve all claims for Operations for March 2019 Commissioner Castiglia seconded the motion. After discussion, the motion carried unanimously.
- **Utilities Claims for March 2019**
Commissioner Sneed made the motion to approve all claims for Utilities for March 2019 and Commissioner Castiglia seconded the motion. After discussion, the motion carried unanimously.

COMMITTEE REPORTS

A. Marketing & Industrial

B. Innovation Center

Stephen Whitt gave an update on the status of the Innovation Center.

- **Roof Repairs**
Don Clark gave an update on the roof repair for The Innovation Center. Roof repairs will be proceeding after the Board of Supervisors approval.
- **Discussion – The Innovation Center**
Commissioner Kirkland gave an update on The Innovation Center by-laws and no action taken at this time.
- **A/C Maintenance Contract**
Commissioner Castiglia made a motion to approve Ray C. Weaver for the A/C maintenance contract for The Innovation Center in the amount of \$4,200.00 annually and seconded by Commissioner Burke. After discussion, the motion carried unanimously.
- **Wolf River**
Commissioner Castiglia made a motion to sell the Wolf River property to Robert “Hoppy” and Staci Hopkins in the amount of \$36,000.00 and seconded by Commissioner Burke. 10-2 Affirmative vote. Commissioner Bordeaux, Kirkland, Castiglia, Burke, Gollott, Daniels, Mustered-Bentz, Schloegel, Sneed, and Levens voted Aye. Commissioner Conway and LaRosa voted Nay. Motion passed.

C. Administrative, Engineering & Maintenance

- **5 Star Rating**
Commissioner Levens gave an update on the 5 star rating from the Heath Department. This is the highest rating that a public water supply can receive.
- **Fire Hydrant Repairs**
Don Clark gave an update on the fire hydrant repairs in the Industrial park. There are 12-15 fire hydrants that may have to be replaced with a cost being in the range of \$62,000.00
- **Well Control Update**
Commissioner Castiglia made a motion to approve the software update on the well control and seconded by Commissioner Conway. After discussion, the motion carried unanimously.
- **Closure of LBIP Wells**
Don Clark gave an update on the closure of LBIP wells.

Team Reports

Team Reports was provided.

VI. Directors Report

Bill Lavers provided a Directors Report.

VII. Old/New Business

- **Zoning Variance**
Bill Lavers gave an update on the zoning variance.
- **Trust Balance/Lori**
Commissioner LaRosa made a motion to have Wise Carter refund HCDC the money and to ask Cotton Fore to clear the title and seconded by Commissioner Conway. After discussion, the motion carried unanimously.
- **Plat-North Harrison County Industrial Complex (NHCIC)**
Bill Lavers gave an update on the plat-NHCIC and check on the status of the plat at the Harrison County Zoning office.
- **Executive Session**
Commissioner Sneed made a motion to close the meeting to determine the need to consider going into Executive Session to discuss personnel and legal on utilities and seconded by Commissioner Burke. After discussion, the motion carried unanimously.

Commissioner Sneed made a motion to go into Executive Session to discuss personnel and legal on utilities and seconded by Commissioner Burke. After discussion, the motion carried unanimously.

Entered into Executive Session 9:27 a.m.

Exited Executive Session 10:15 a.m.


No action taken.

VIII. Legal

IX. Announcements/Notices

X. ADJOURN

There being no further business to come before the Commission, Commissioner Daniels made a motion to adjourn and seconded by Commissioner Bordeaux meeting adjourned at 10:17 a.m.


Jimmy Levens, President


Mark Schloegel, Secretary