

Sept 2019

Board of Commissioners Meeting

- Tuesday, Sept 17, 2019 • 8:15 a.m. • Harrison County Development Commission

I. Call to Order and Declare a Quorum (Levens, President)

- Receipt of public notice meeting was posted via Sun Herold and our website.

II. Agenda Adjustments

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III. Meeting Minutes

- Aug 13, 2019 – Exhibit A
- Aug 19, 2019 – Exhibit B

IV. Guests / Comments

- Jason Garner will be discussing appraisals / valuations.

V. Items Requiring a Vote

- Mike Holmes new lease / sale
- Camp Bow Wow Land Sale
- Jeff Register Land Sale

Finance (Sneed, Chairman)

- Approve **Financial Statements** for August 2019 – Exhibit
 - Operations Financial Statements
 - Utilities Financial Statements
- Approve **Financial Claims** for August 2019 – Exhibit
 - Operation Claims Statements
 - Utilities Claims Statements

VI. Committee Activities

- **Marketing & Industrial** (Castiglia, Chairman)
 - Team Reports – Exhibit

- **Administrative, Engineering & Maintenance** (Levens, Chairman)
 - Approve Deal to paint the water tank for Jason Overstreet's RFQ

VII. Director's Report – Exhibit F

- Bill Lavers Executive Director
- Marcia Crawford Director Marketing & Relocation
- Brandi Hough Director Business Development

VIII. Old/New Business

- Nomination Committee for upcoming elections
- Cancellation of existing Mike Holmes lease
- Code of Ethics signed by everyone
- Policy update for Purchase Orders - (Staff recommendation to change PO's from all to anything over \$1000 unless contract is in place no PO is needed.)

BIDS CLOSED – HCDC Recommendations

- Forestry Mulching – 1 bidder Mike Holmes
- Chemical Supplies – 1 bidder DFC Enterprises
- Sludge Hall – 1 bidder LNJ Services

IX. Legal

- Review annual contracts for legal services, engineering services and Innovation Center.
- RFQ for Accounting

X. Announcements / Notices

- **Kick-off for the Harrison County ACT Work Ready Initiative: Oct. 1, 2019 @ 8:00 a.m., Knight Nonprofit Center (11975 Seaway Rd., Gulfport)**
 - RSVP to Brandi Hough bhough@mscoast.org
- **Next Board of Commission Meeting: Oct. 15, 2019 @ 8:15 a.m.**

XI. Adjourn