

May 2020

Board of Commissioners Meeting

- **Tuesday, May 19, 2020 • 8:15 a.m. • Harrison County Development Commission**

I. Call to Order and Declare a Quorum (Castiglia, President)

- Receipt of public notice meeting was posted via Sun Herald and our website.

II. Agenda Adjustments

III. Meeting Minutes

- April 14, 2020 – Exhibit A

IV. *Guests / Comments*

- Site Zeus Webinar 8:30 am

V. Items Requiring a Vote

- Jeck Quality Homes Land Sale Resolution – Exhibit B
- TNJ Enterprises Land Sale Resolution - Exhibit C
- Pan Isle Lease Renewal Resolution – Exhibit D
- GTS Lease Addendum to allow nonhazardous cleaning - Exhibit E
- ACT WORK READY Community License Agreement Resolution – Exhibit F
- Seaway Rd fire hydrants Resolution – Exhibit G
- Special Warranty Deed Revision for 1636 Poppo's Ferry Resolution – Exhibit H
- Termination of Economic Development Alliance Agreement – Exhibit I
- Approval and execution of assignment of Innovation center leases – Exhibit J

Finance (Burke, Chairman)

- Approve **Financial Statements** for April 2020 – Exhibit K
 - Operations Financial Statements
 - Utilities Financial Statements
- Approve **Financial Claims** for April 2020 – Exhibit L
 - Operation Claims Statements
 - Utilities Claims Statements
- Innovation Maintenance account – Exhibit M

- Innovation Center Insurance Settlement 2006 – Exhibit N
- Expenditure Report for the Month for BOS - Exhibit O
- Cancel GBEDF/HCEDF with a 60-day notice of existing contract for management and marketing – (No Exhibit)

VI. Committee Activities

- **Marketing & Industrial** (Daniels, Chairman)
 - NA
- **Administrative, Engineering & Maintenance** (Levens, Chairman)
 - NA
- **BID updates**
 - Wastewater Bid advertisement - closes on May 28th – Exhibit P

VII. Director’s Report – Exhibit Q

- Bill Lavers Executive Director
- Marcia Crawford Director Marketing & Relocation
- Brandi Hough Director Business Development

VIII. Old/New Business

- Withdraw Innovation Center Board Appointees

IX. Legal

X. Announcements / Notices

- **Next Board of Commission Meeting: June 16, 2020 @ 8:15 a.m.**
 - *Closed Memorial Day May 25th 2020.*

XI. Adjourn