

MINUTES
HARRISON COUNTY DEVELOPMENT COMMISSION
September 22, 2020

A regularly scheduled meeting of the Harrison County Development Commission was called to order at 8:25 am on Tuesday, September 22, 2020, at Harrison County Development Commission, Gulfport, Mississippi.

The Commissioners present were: President Frankie Castiglia, Frank Bordeaux, Jimmy Levens, Mike Leonard, John "Shorty" Sneed, Brian Gollott, and Mark Schloegel. Via phone conference Sharon Bentz, Windy Swetman, and Rip Daniels.

Commissioners Absent: Warren Conway and Jennifer Burke.

The staff members present were: Executive Director Bill Lavers, Gia Blackwell, Lori Frazier, Brandi Hough, Marcia Crawford and Michelle McGraw as recording secretary.

Consultants present: Legal Counsel Jim Simpson.

The media was notified of this meeting via the Sun Herald and our <http://mscoast.org> website.

I. INVOCATION AND PLEDGE – OPEN MEETING & CALL TO ORDER

After the Invocation and pledge, President Frankie Castiglia opened the meeting and called to order at this time, and acknowledged the public notice was given.

II. AGENDA ADJUSTMENTS

Frankie Castiglia added:

- Replacement of 5 A/C units (HCDC Office) – 3 quotes
- Capital and Utility Claims Sept 1 – Sept 18th
- Executive Session to discuss personnel issues.

The Motion was made by Commissioner Jimmy Levens to approve the agenda adjustments and it was seconded by Commissioner Frank Bordeaux. There was no discussion, all in favor of Aye and the Motion carried.

III. INTRODUCTION OF GUESTS

Apple Construction – Jason Busby, David Taylor and Jason Overstreet

IV. MEETING MINUTES

The Motion was made by Commissioner Frank Bordeaux to approve the minutes for August 18, 2020, of the regular called meeting and minutes for the August 25th special called meeting. It was seconded by Commissioner Mike Leonard. There was no discussion, all in favor of Aye and the Motion carried.

V. Vote Items

Monument sign for Long Beach and Saucier Exhibit C.

Bill Lavers gave the details of the 3 bids received explaining the location and maintenance of existing signs and signs needed. A discussion took place about cost and maintenance and removing the Harrison County Development from the sign in Long Beach.

The Motion was made by Commissioner Jimmy Levens to approve the purchase and maintenance of 2 signs in Long Beach and 2 signs in Saucier for \$21,900.00. It was seconded by Commissioner Mike Leonard.

There was no further discussion, all in favor of Ayed and the Motion carried.

Resolution of the Harrison County Development Commission for Project Extension on MDA DIP-365 Grant for Towanda Metadyne.

The Motion was made by Commissioner Frank Bordeaux to approve and adopt the resolution for Project Extension on MDA DIP-365; it was seconded by Commissioner Mike Leonard.

There was no further discussion, a roll call was taken and the Motion received the affirmative vote of the Commissioners as follows:

Yeas: 9 - Jimmy Levens, Brian Gollott, Mike Leonard, Frankie Castiglia, Frank Bordeaux, John "Shorty" Sneed, Windy Swetman, Rip Daniels, and Mark Schloegel.

Nays: 0

Resolution of the Harrison County Development Commission for Exemption for Goldin Metals.

The Motion was made by Commissioner Mark Schloegel to approve and adopt the resolution for Exemption for Goldin Metals; it was seconded by Commissioner John Shorty Sneed.

There was no further discussion, a roll call was taken and the Motion received the affirmative vote of the Commissioners as follows:

Yeas: 9 - Jimmy Levens, Brian Gollott, Mike Leonard, Frankie Castiglia, Frank Bordeaux, John "Shorty" Sneed, Windy Swetman, Rip Daniels, and Mark Schloegel.

Nays: 0

Resolution of the Harrison County Development Commission for Exemption for Gulf Coast Prestress.

The Motion was made by Commissioner Jimmy Levens to approve and adopt the resolution for Exemption for Gulf Coast Prestress; it was seconded by Commissioner Mark Schloegel.

There was no further discussion, a roll call was taken and the Motion received the affirmative vote of the Commissioners as follows:

Yeas: 9 - Jimmy Levens, Brian Gollott, Mike Leonard, Frankie Castiglia, Frank Bordeaux, John "Shorty" Sneed, Windy Swetman, Rip Daniels, and Mark Schloegel.

Nays: 0

Tangula Khan – Car was damaged due to a sewer drainage accident.

Executive Director Bill Lavers explained the details of what we were regarding the accident. Discussion took place on immunity and insurance. The Board decided to let the insurance handle it and then make a decision.

Replacement of 5 A/C units for the Harrison County Development Commission Office – 3 quotes to review.

Discussion took place and the bids were reviewed. KBM was the lowest bid but due to the negative experience with this company in the past it was decided to award the bid to Barnes Heating and Air as the 2nd lowest bid.

The Motion was made by Commissioner Jimmy Levens to approve the 2nd to lowest bid by Barnes Heating and Air and not to exceed \$17000.00 in adjustments, due to response time we have experienced with KBM in the past. It was seconded by Commissioner Brian Gollott.

There was no further discussion, all in favor of Ayed and the Motion carried.

Discussion took place regarding water and sewer and rates.

● **Finance**

Commissioner John Shorty Sneed reviewed the financials. Commissioner John Shorty Sneed made a Motion to approve Exhibit H, I, and claims for Sept Exhibit J.

Commissioner Mark Schloegel seconded the Motion. No further discussion took place, all in favor of Ayed and the Motion carried.

COMMITTEE ACTIVITIES

A. Marketing & Industrial

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B. Administrative, Engineering & Maintenance

- Apple Construction – change order pump station 4 was addressed by John Busby requesting we pay the change order regarding the power permit. Discussion took place.

Commissioner Jimmy Levens made the Motion to pay \$9,000.00 towards change order 1 for pump station 4. It was seconded by Commissioner Windy Swetman. All in favor of Ayed and with 2 Nay by John Shorty Sneed and Rip Daniels and the Motion carried.

- Seaway Fire hydrants – Discussion took place and the Commission decided to wait till they received an invoice before discussing any further.
- Rail update – We requested a million dollars in switch fees and waiting to hear from the Railroad.
- Tank painting and pump station 4 – Completed and cleaned up.
- Emergency declaration to repair the water main on Seaway Rd -

Commissioner Jimmy Levens made the Motion to approve the emergency repair and it was seconded by Commissioner John Shorty Sneed. All in favor of Ayed and the Motion carried.

VI. Directors Report

Bill Lavers – gave a verbal report.

Marcia Crawford Director of Marketing and Relocation – Marcia gave her report.

Brandi Hough Director of Business Development - Brandi Hough gave a report.

Executive Session:

Commissioner John Shorty Sneed made a Motion to determine the need to close the meeting and go into executive session for personnel matters. Commissioner Mark Schloegel seconded the Motion, all in favor of Ayed and the Motion Carried. The members came out of closed session, determined there was a need to go into executive session to discuss a personnel matter. Commissioner Sneed moved to go into executive session for that purpose; seconded by Commissioner Schloegel. All members vote aye.

The Executive Session began at 10:01 am and ended at 10:04 am.

No action was taken in the executive session.

VII. Old/New Business

NA

VIII. Legal

IX. Announcements/Notices

Next Board of Commission Meeting: Oct 20, 2020 @ 8:15 a.m.

- **Next Engineering and Marketing Committee Meeting Oct 5, 2020, 4:00 p. m.**
- **Next Engineering Committee Meeting Oct 5, 2020, 8:30 a.m.**

X. ADJOURN

There being no further business to come before the Commission, Commissioner Jimmy Levens made a Motion to adjourn and it was seconded by Commissioner Mark Schloegel. The meeting was adjourned at 10:44 am on September 22, 2020.



Frankie Castiglia, President



Frank Bordeaux, Secretary