

**MINUTES**  
**HARRISON COUNTY DEVELOPMENT COMMISSION**  
**September 14, 2021**

A regularly scheduled meeting of the Harrison County Development Commission was called to order at 8:29 a.m. on Tuesday, September 14<sup>th</sup>, 2021, at Harrison County Development Commission, Gulfport, Mississippi.

The Commissioners present were: President Frankie Castiglia, Jimmy Levens, John Carter, James Moody, Windy Swetman, Jennifer Burke, and John Sneed. Via phone conference: Mark Schloegel, Rip Daniels, and Mike Leonard.

Commissioners Absent: Brian Gollott, and Warren Conway.

The staff members present were: Executive Director Bill Lavers, Zach Grady, and Michelle McGraw as recording secretary. Via phone: Marcia Crawford, Brandi Hough, and Lori Frazier.

Consultant's present: Legal Counsel Jim Simpson.

The media was notified of this meeting via the Sun Herald and our <http://mscoast.org> website.

**I. INVOCATION AND PLEDGE – OPEN MEETING & CALL TO ORDER**

After the invocation and Pledge of Allegiance, Vice President Jimmy Levens opened the meeting at 8:29 a.m. and called to order at this time, and acknowledged the public notice was given.

**II. AGENDA ADJUSTMENTS**

An amended budget for 2022 was added.

The Kansas City Southern Railway Company Supplemental Assignment Documents.

The Motion was made by Commissioner Jennifer Burke and seconded by Commissioner Jimmy Levens to approve the agenda with adjustments. All in favor Aye and the motion carried.

### III. INTRODUCTION OF GUESTS

N/A

### IV. MEETING MINUTES

The motion was made by Commissioner Jennifer Burke to approve the August 10<sup>th</sup>, 2021 minutes for the regularly called meeting. It was seconded by Commissioner Frankie Castiglia. There was no discussion; all in favor of Ayed and the motion carried.

### V. *Vote Items*

#### **Resolution for Emergency Declaration for AC repairs**

The motion was made by Commissioner John Sneed to approve and adopt the Resolution. It was seconded by Commissioner John Carter. There was no further discussion, a roll call was taken, and the motion passed with the affirmative vote of the Commissioners as follows:

Yeas: 9 President Frankie Castiglia, Shorty Sneed, Jimmy Levens, John Carter, James Moody, Windy Swetman, and Mike Leonard. Via phone conference: Mark Schloegel, and Rip Daniels.

#### **Resolution for the 16<sup>th</sup> Section Lease**

The motion was made by Commissioner John Carter to approve and adopt the Resolution. It was seconded by Commissioner James Moody. There was no further discussion, a roll call was taken, and the motion passed with the affirmative vote of the Commissioners as follows:

Yeas: 9 President Frankie Castiglia, Shorty Sneed, Jimmy Levens, John Carter, James Moody, Windy Swetman, and Mike Leonard. Via phone conference: Mark Schloegel, and Rip Daniels.

### **Finance**

Commissioner Jennifer Burke made a motion to approve Exhibits B and C. It was seconded by Commissioner Jimmy Levens. No further discussion took place; all in favor of Ayed and the motion carried.

Commissioner Jennifer Burke made the motion to approve the 2021 amended budget and 2022 proposed budget. It was seconded by Commissioner Jimmy Levens. No further discussion took place; all in favor of Ayed and the motion carried.

CD Renewal – waiting to see all alternatives, no action taken.

## **COMMITTEE ACTIVITIES**

### **A. Marketing & Industrial**

Project SRT is the 227-railcar facility on Reichold Rd. We are still negotiating and they took our lease and running it through for approval. Robert has a contract negotiated with Shell that will bring in over 100 railcars which will be immediate revenue. The good news is we have been working on this for 4 years to get the railroad back up and running.

KCS Bill of Sale and Assignment – Commissioner Rip Daniels made the motion to approve the bill of sale and the assignment. It was seconded by Jimmy Levens, no further discussion took place; all in favor of Ayed and the motion carried.

Project Deep – Brandi Hough gave an update on relocation them to the area and a work in progress.

Project Deliver – Work in progress and going well.

## **COMMITTEE ACTIVITIES**

### **B. Administrative, Engineering & Maintenance**

NA

#### **Bid Updates**

NA

**Executive Session:** The motion was made by Commissioner John “Shorty” Sneed to close the meeting to determine the need to go into executive session for real estate negotiations and a personnel matter. It was seconded by Commissioner Jennifer Burke. There was no discussion, all in favor of Ayed and the motion carried.

Commissioner John Sneed made the motion to go into executive session for real estate negotiations and a personnel matter, it was seconded by Jennifer Burke. No further discussion took place, all in favor of Ayed and the motion carried.

The executive session began at 9:27 a.m. and ended at 9:37 a.m. No action was taken at this time.

## **VI. Directors Report**

Bill Lavers, Executive Director presented his report.

Marcia Crawford, Director of Marketing & Relocation presented her report.

Brandi Hough, Director of Business Development presented her report.

## **VII. Old/New Business**

## **VIII. Legal**

N/A

## **IX. Announcements/Notices**

**Next Board of Commission Meeting September 14, 2021 @ 8:15 a.m.**

**Next Marketing & Engineering meeting September 29, 2021 @ 8:15 a.m.**

**X. ADJOURN**

There being no further business to come before the Commission, Commissioner John Sneed made a motion to adjourn and it was seconded by Commissioner Jennifer Burke. The meeting was adjourned at 9:47 a.m. on September 14, 2021.



Frank Castiglia Jr., President



John "Shorty" Sneed, Secretary