

**MINUTES**  
**HARRISON COUNTY DEVELOPMENT COMMISSION**  
**September 13, 2022**

A regularly scheduled meeting of the Harrison County Development Commission was called to order at 8:29 am on Tuesday, September 13, 2022, at Harrison County Development Commission, Gulfport, Mississippi.

The Commissioners present were: Jimmy Levens, Frankie Castiglia, Billy Thornton, Brian Gollott, Windy Swetman, Mike Leonard, Warren Conway, Mark Schloegel, Ollie Bailey Jr., and James Moody.

Commissioners Absent: Rip Daniels and John Carter.

The staff members present were: Executive Director Bill Lavers, Lori Frazier, Brandi Hough, and Michelle McGraw as recording secretary.

Consultant's present: Legal Counsel Jim Simpson.

The media was notified of this meeting via the <http://mscoast.org> website.

**I. INVOCATION AND PLEDGE – OPEN MEETING & CALL TO ORDER**

After the invocation and Pledge of Allegiance, President Frankie Castiglia opened the meeting at 8:29 am, called to order at this time, and acknowledged the public notice.

**II. AGENDA ADJUSTMENTS**

A request for an Executive session to discuss a personnel matter and real estate was added.

**III. INTRODUCTION OF GUESTS**

No guests were present.

**IV. MEETING MINUTES**

Commissioner Jimmy Levens motioned to approve the August 16 minutes with the corrections for the regularly called meeting, and Commissioner Mike Leonard seconded it. There was no discussion, all in favor of Ayes, and the motion carried.

**Delta Industries Berth and Property Lease.**

The item was tabled.

**Delta Industries Lease Purchase Option.**

The item was tabled.

**GST Option.**

Commissioner Warren Conway motioned to approve it as amended, and Commissioner Billy Thornton seconded it. There was no discussion, all in favor of Ayed, and the motion carried.

**Water and Sewer 5% rate increase.**

Commissioner Jimmy Levens motioned to approve the rate increase, and Commissioner Brian Gollott seconded it. There was no discussion, all in favor of Ayed, and the motion carried.

**Finance**

Commissioner Jimmy Levens motioned to approve exhibits E and F, and Commissioner James Moody seconded it. No further discussion occurred, all Commissioners voted in favor, and the motion passed.

**COMMITTEE ACTIVITIES**

**A. Marketing & Industrial**

HCDC website update. - Marcia Crawford reported it is still a work in progress.

Accelerate Mississippi. - Bill Lavers reported we handed this project to SMPDD and are still involved, but we will no longer be processing the payroll.

HCDC Inventory Disposal for September 2022. - Commissioner Jimmy Levens motioned to approve the disposal of an old computer, and Commissioner Windy Swetman seconded it. There was no discussion, all in favor of Ayed, and the motion carried.

**COMMITTEE ACTIVITIES**

**B. Administrative, Engineering & Maintenance**

DEQ Report on Water and Sewer. - The HCDC received a five score, thanks to our team in the water and sewer department.

**Bid Updates**

Rail Bid. – The HCDC will rebid with all the items in one bid.

We will be bidding for generators with the MEMA Grant.

**Executive Session**

Commissioner Warren Conway made the motion to close the meeting to determine the need to go into executive session regarding a personnel matter and real estate negotiation, and Commissioner Jimmy Levens seconded it. There was no discussion, all in favor of Ayed, and the motion carried.

Commissioner James Moody motioned to close the meeting and go into executive session at 9:37 am, and Commissioner Warren Conway seconded it. There was no discussion, all in favor of Ayes, and the motion carried.

The Executive Session started at 9:37 am, ended at 9:58 am. and took no action.

**VI. DIRECTORS REPORT**

Director of Marketing Report

Director of Business Development Report

**VII. OLD & NEW BUSINESS**

NA

**VIII. LEGAL**

NA

**IX. ANNOUNCEMENTS/NOTICES**


The Next Board of Commission Meeting was rescheduled to October 26, 2022, @ 8:15 am.

The Next Marketing & Engineering meeting is on September 28, 2022, @ 8:15 am.

**X. ADJOURN**

There was no further business to come before the Commission. Commissioner Jimmy Levens motioned to adjourn, and Commissioner Brian Gollott seconded it. The meeting adjourned at 10:03 am on September 13, 2022.

  
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Frank Castiglia Jr., President

  
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Windy Swetman III, Secretary