

Addendum #1

Annual Grass Cutting - Landscape Contractor 2025 *org. 9.11.24*

To: BIDDERS

From: Harrison County Development Commission

Date: September 24, 2024

1.) Removed below requirement:

“For bids exceeding \$50,000, the bidder must indicate their Certificate of Responsibility Number on the outside of the sealed bid as required by Mississippi Law. For bids not exceeding \$50,000, Bidder must either indicate his Certificate Number, or else write clearly "Bid does not exceed \$50,000”

INVITATION TO BID

Notice is hereby given that the Harrison County Development Commission (HCDC), will receive sealed bids for the following:

Annual Grass Cutting - Landscape Contractor 2025
Annual Dirt, Sand, and Aggregate Hauling Contractor 2025-2026
Annual Land Clearing and Grubbing Agreement – Contractor 2025-2026

The bid documents may be viewed and downloaded without charge by visiting [MSCoast.Org/Bids](https://mscoast.org/bids), or by utilizing the Mississippi Procurement Technical Assistance Program (MPTAP) website at: <https://mscpc.com>. You may also request the bid packet in person at the Harrison County Development Commission located at 12281 Intraplex Parkway, Gulfport, Mississippi 39503, during regular business hours (9:00 a.m. - 4:00 p.m., Monday - Friday).

Bids are due by Thursday **September 26th 2024, 3:00 p.m.(CST)**.

Sealed bids must be submitted by mail, in person or electronically to:

Harrison County Development Commission
12281 Intraplex Parkway, Gulfport, MS 39503

Or

Email: bids@mscoast.org

All bids will be publicly opened and recorded on Tuesday **October 1st, 2024, at 9:00 a.m. (CST)** at HCDC.

Annual Grass Cutting Agreement - Landscape Contractor 2025

SCOPE:

The Harrison County Development Commission (HCDC) will receive sealed bids for grass cutting HCDC properties, and bush hogging the road rights-of-ways within its three industrial parks in Gulfport, Long Beach, and Saucier, MS. The Landscape Contractor's scope of responsibilities shall include all labor, tools, machinery, equipment, fuel and services necessary to complete the below specified work.

- Landscape Contractor shall have experience using tractors with bush hog attachments/sidearms.
- The bid must include a minimum of three (3) professional references.
- Landscape Contractor shall comply with all applicable laws, regulations, ordinances and work in a manner which adheres to the State of Mississippi and Harrison County with the highest industry standard.
- Landscape Contractor shall submit with bid, proof of Workers' Comp, and Motor Vehicle Insurance at start and for the duration of contract period, and for each contractual year prior to expiration
- Landscape Contractor shall provide proof, as well as maintain General Liability Insurance coverage in an amount not less than \$1,000,000.00 at start and for the duration of contract period, and for each contractual year prior to expiration

SPECIFICATIONS:

- Areas to be mowed will be as directed by HCDC management.
- Maps will be made available to the contractor for the areas to be cut. *The center median of Seaway Rd. shall not be a part of this contract.*
- The Landscape Contractor shall remove all trash and debris from areas and dispose of in HCDC dumpsters prior to cutting operation.
- Nine (9) complete cuttings per each of the three industrial parks are expected during the season for the months of February through October. Months exclude November, December, and January.
- Flat monthly rate contractors must keep track of business days where cutting was not done due to weather or other unforeseen circumstances
 - Their monthly rate shall be adjusted by the number of days cutting was not done. Broken down by monthly rate divided by 20 days.
- If area(s) is/are not finished before the end of month due to weather or other unforeseen circumstances, the landscape contractor is to continue on during the coming month.
- The Landscape Contractor shall provide their own machinery, equipment, fuel and tools necessary to complete the job
- Approval of finished cuttings shall be made at the end of each month by HCDC management. Prior to payment for services.
- Payment shall be made monthly in accordance with HCDC's standard vendor payment procedures.
- Payment shall be made based on the attached amount bid for the labor cost per hour **OR** the flat monthly rate (*whichever cost is less*).
- Hours are not to exceed the allotted monthly hours established on the attached bid without prior written approval from the HCDC finance director.

Awarding public contracts to non-resident Bidders will be on the same basis as the non-resident bidder's state awards contracts to Mississippi Contractors bidding under similar circumstances. In order to ensure that Mississippi's so-called Golden Rule is followed, state law requires a non-resident bidder to attach to his bid a copy of his resident state's current laws pertaining to such a state's treatment of non-resident contractors.

This Agreement shall be for a term of one (1) season starting February 2025 through October 2025 with the option to renew for a successive, one (1) season period, unless terminated by either party in accordance with this Agreement.

The Harrison County Development Commission reserves the right to reject any, and all, non-compliant bids.

The Winning bidder will be notified of the award after review and approval by the Commissioners.

Bids may be held by the Owner for a period not to exceed ninety (90) days from the date of the opening of bids for the purpose of reviewing the bids and investigating the qualifications of Bidders, prior to awarding the Contract.

HCDC is an equal opportunity employer. Thank you in advance for your interest in working with the Harrison County Development Commission. We look forward to receiving and reviewing all eligible bids.

Annual Grass Cutting Agreement - Landscape Contractor 2025

BID OF:	
BUSINESS NAME:	
ADDRESS:	
PHONE NUMBER:	
EMAIL ADDRESS:	
CONTACT PERSON NAME & PHONE NUMBER:	

Industrial Park	Allotted Cutting Hours Per Mo	Months to cut
Bernard Bayou Industrial District	60	FEBRUARY through OCTOBER
Long Beach Industrial Park	55	
Saucier Industrial Park	45	
TOTAL HRS. PER MO	160	

BID CONTRACT PRICES	
Item	COST
<i>(List business hours)</i> ____ : ____ am to ____ : ____ pm	
Labor Cost per Hour	\$
OR	
Flat Rate Per Month	\$

PROFESSIONAL REFERENCES	Time Known	Contact Person (Title, Ph#, & Email Address)

Submitted, _____
Contractor

By: _____
 Title: _____

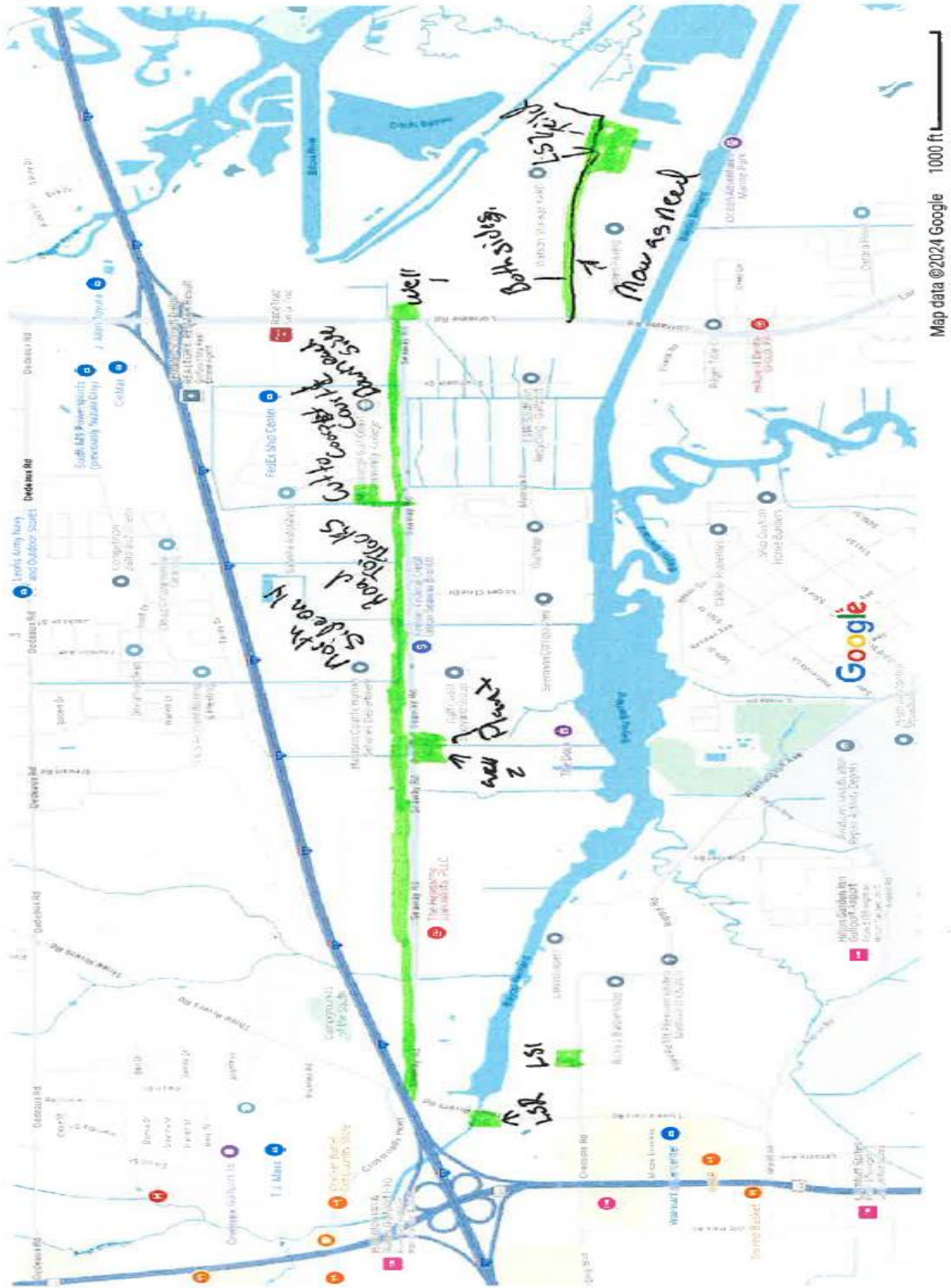
FOR OFFICE USE ONLY

HCDC Executive Director, _____
Signature

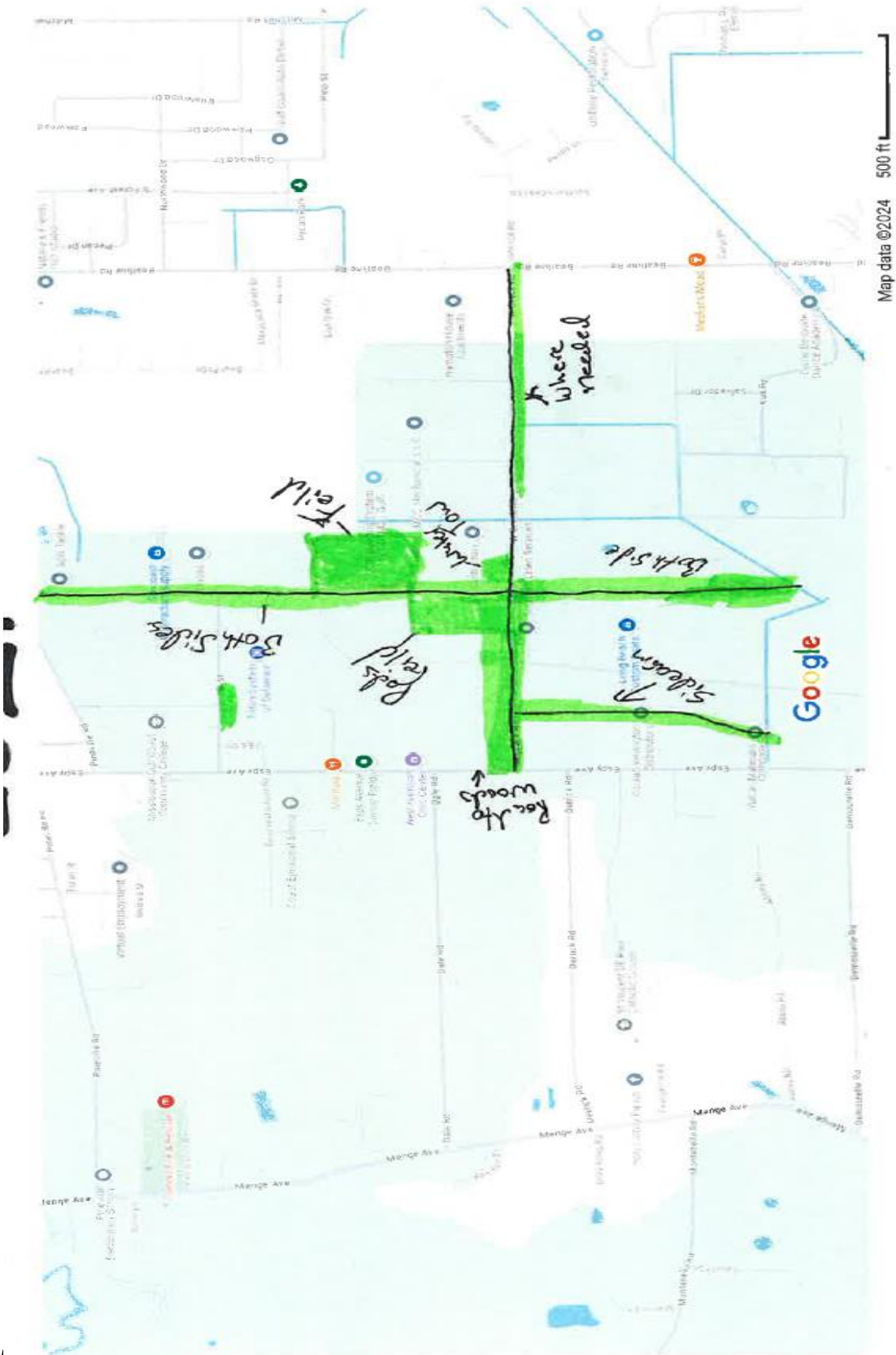
Date: _____

Date approved by BOC: _____

BBID MAP



LBIP MAP



SAUCIER MAP



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